COATESVILLE AREA SCHOOL DISTRICT

Technology Department

545 East Lincoln Highway**.** Coatesville, PA 19320
Phone 610.466.2400 x 82357 – Fax 610.383.4061

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Dear Parents/Guardians:

The Technology Department of the Coatesville Area School District is pleased to announce to parents and guardians that we have recently installed a computer-based telecommunications system called **Home Access Center**. This system gives parents, guardians, and students the capability of accessing and viewing current school records over the Internet. With this system, a parent can access their child's report card grades (grades 6-12), discipline referrals, daily, class assignments, attendance, and other general student information.

The District has implemented a number of security features to prevent unauthorized access to the system as well as secure access to personal information. In order to use **Home Access Center**, parents and guardians will need to complete the enclosed registration form. Upon receiving your completed registration form, the Technology Department will create your user account. Once the account is set up, it will be valid every school year provided the student remains at CASD. There is no need to reapply each year. Your individual account's login and password will be sent to you electronically via email along with directions on how to access your child's information over the Internet. Please make certain your email account does not block email from "helpline@coatesville.k12.pa.us"

Completed registration forms should be mailed to:
CASD Technology Department
545 East Lincoln Highway
Coatesville, PA   19320.
or Faxed to: 610-383-4061

We are excited about this new addition to communicate with parents and guardians, and look forward to serving your needs relative to communicating your child's current progress and achievement in school. If you have any questions or need assistance with **Home Access Center**, please contact the District's Technology Department at 610-466-2400 x 82357 or e-mail the helpline at helpline@coatesville.k12.pa.us .

Sincerely,

Abdallah Hawa
Director of Technology

Coatesville Area School District
Technology Department
Home Access Center Registration Form

Date:_____

Parent/Guardian:

_____

First Name: Middle: Last Name:

_____

Address: |Apt. No.

_____

City: State: Zip Code:

_____

Home Phone: Work Phone: Daytime Phone:

_____

Signature**:**   ***E-mail Address**:

_____

Student Information:
Please Print:

	Student's Name (Last, First)	Date of Birth (mm/dd/yyyy)	Grade	Building
1				
2				
3				
4				
5				

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*Required